

CABINET**Tuesday, 25th May, 2021**

Present:-

Councillor Serjeant (Vice-Chair in the Chair)

Councillors Blank
D Collins
Holmes
J Innes

Councillors J Innes
P Innes
Ludlow
Mannion-Brunt
Serjeant

Non-voting P Innes
Members

*Matters dealt with under the Delegation Scheme

**1 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P Gilby and Sarvent.

3 MINUTES**RESOLVED –**

That the minutes of the meeting of Cabinet held on 13 April, 2021 be approved as a correct record and signed by the Chair.

4 FORWARD PLAN

The Forward Plan for the four month period 1 June to 30 September, 2021 was reported for information.

***RESOLVED –**

That the Forward Plan be noted.

5 DELEGATION REPORT

Decisions taken by Cabinet Members during April and May, 2021 were reported.

***RESOLVED –**

That the Delegation Report be noted.

6 ASSURANCE FRAMEWORK FOR STAVELEY TOWN DEAL

The Interim Director (Projects) presented a report seeking approval for the Assurance Framework for the Staveley Town Deal.

The Assurance Framework had been developed to provide clarity regarding the respective roles of bodies involved in the governance of the Town Deal and the policies and processes that would apply to how funding approvals would be made.

By adopting and adhering to the Assurance Framework, the council and its partners would be able to demonstrate:

- accountable decision making.
- responsible use of public money particularly value for money.
- effective monitoring and evaluation.

The Staveley Town Deal Assurance Framework and a full equality impact assessment were attached as appendices to the officer's report.

***RESOLVED –**

1. That the Assurance Framework be approved and the roles set out within it for members, officers and groups within the Council be noted.
2. That the Chair of the internal Town Deal Programme Board be granted delegated authority to make recommendations to the Staveley Town Deal Board on whether or not to approve full business cases for Town Deal projects.

3. That any recommendations for changes made by the Staveley Town Deal Board following its annual review of the Assurance Framework be submitted to Cabinet for approval.
4. That the Staveley Town Deal Programme Equalities Impact Assessment, undertaken to support delivery of the Town Deal in line with the council's commitment to equality and diversity, be noted.

REASON FOR RECOMMENDATIONS

To ensure that sound governance is in place for the Staveley Town Deal and that the role for Chesterfield Borough Council as the Accountable Body is clearly set out.

7 REVIEW OF THE MEMBER DEVELOPMENT POLICY

The Senior Democratic and Scrutiny Officer submitted a report seeking approval for the revised Member Development Policy.

The Member Development Policy was first introduced in 2018 to bring together the full member learning and development offer in one place, ensure member development was delivered in a programmed way and provide clarity regarding the roles and responsibilities of the members and officers involved in coordinating member development.

Over the past year, member development has continued to be delivered through a virtual format. Attendance at briefing sessions and training events during this period has actually improved on previous years. A weekly member e-bulletin has also been introduced to provide members with key messages and up to date information about council services and spotlight learning and development opportunities.

The revised Member Development Policy and the terms of reference for the Member Development Working Group were attached as appendices to the officer's report.

***RESOLVED –**

1. That the revised member development policy be approved and implemented with immediate effect.

2. That a further review of the member development policy be carried out after two years.

REASON FOR RECOMMENDATIONS

To further develop and enhance our member development offer and to ensure the policy meets the changing needs of our elected members.